

**SOUTH TEXAS COLLEGE**  
**BOARD OF TRUSTEES SPECIAL MEETING**  
**Thursday, September 27, 2012 @ 5:30 p.m.**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, TX 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order
- II. Determination of Quorum
- III. Invocation
- IV. Public Comments
- V. Presentations
  - A. Report on Fall 2012 Enrollment and Review of Enrollment Trends
  - B. Presentation on STC Library Annual Report
  - C. Report on STC Tour
- VI. Consideration and Action on Consent Agenda
  - A. Approval of Minutes
    - 1. August 29<sup>th</sup>, 2012 Public Hearing and Special Board Meeting
    - 2. August 29<sup>th</sup>, 2012 Special Board Meeting
  - B. Approval and Authorization to Accept Grant Awards
  - C. Approval of the FY 2012 – 2013 Board and Committee Meeting Schedules

## VII. Consideration and Action on Committee Agenda Items

### A. Education and Workforce Innovation Committee

1. Review and Recommend Action on Proposed Administration of Early Childhood Programs Certificate

### B. Finance and Human Resources Committee

1. Review and Action as Necessary on Award of Proposals, Purchases and Renewals
  - 1) Business Skills Training (Award)
  - 2) Lumber and Building Materials (Award)
  - 3) Projector Lamps (Award)
  - 4) Welding Supplies (Award)
  - 5) Advertisement Sponsorship Agreement (Purchase)
  - 6) Course Management and Hosting Services Training (Purchase)
  - 7) Email Security Software Licenses and Services (Purchase)
  - 8) Online Tutoring Services (Purchase)
  - 9) Registration Advertisement Agreement (Purchase)
  - 10) Registration Commercial Advertisement (Purchase):
  - 11) Registration Radio Advertisement Agreements (Purchase)
  - 12) Registration Television Advertisement Agreements (Purchase)
  - 13) Sponsorship Advertisement Agreement (Purchase)
  - 14) Campus Security Services (Renewal)
  - 15) Career Planning Software (Renewal)
  - 16) Civil Engineering Services (Renewal)
  - 17) Computer Based Coursework (Renewal)
  - 18) Data Hosting Services Maintenance and Support (Renewal)
  - 19) Food Purchases (Renewal)
  - 20) Institutional Membership (Renewal)
  - 21) Mass Notification System (Renewal)
  - 22) Mechanical, Electrical, and Plumbing (MEP)
  - 23) Mobile Application Software, Maintenance, and Support (Renewal)
  - 24) Office Supplies (Renewal)
  - 25) Online Auction Services (Renewal)
  - 26) Security Management Appliance Maintenance (Renewal)
  - 27) Time Clock Maintenance Agreement (Renewal)

### C. Facilities Committee

1. Review and Recommend Action on HUD/Starr County Demolition of Housing Units Change Order No. 2
2. Review and Recommend Action on Substantial Completion of the Mid Valley Campus Science Lab Improvements
3. Review and Recommend Action on Final Completion of the Nursing & Allied Health Respiratory Therapy Lab Expansion

#### 4. Update on Status of Construction Projects

### VIII. Consideration and Approval of Checks and Financial Report

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

1. Release of Checks for \$10,000.00 - \$50,000.00  
Released Prior to Board Approval for August 2012
2. Release of Checks for \$50,000.00 and Above  
Board of Trustees Approval Required for August 2012
3. Release of Checks for \$50,000.00 and Above  
Released Prior to Board Approval (Policy 5610) for August 2012
4. Release of Construction Fund Checks for August 2012
5. Quarterly Investment Report for August 2012
6. Summary of Revenue for August 2012
7. Summary of State Appropriations Income for August 2012
8. Summary of Property Tax Income for August 2012
9. Summary of Expenditures by Classification for August 2012
10. Summary of Expenditures by Function for August 2012
11. Summary of Auxiliary Fund Revenues and Expenditures for August 2012
12. Summary of Grant Revenues and Expenditures, August 2012
13. Summary of Bid Solicitations
14. Check Register for August 2012

### IX. Informational Items

- President's Report
- Board Committee Meeting Minutes:
  - September 11, 2012 Education and Workforce Innovation Committee Meeting
  - September 11, 2012 Facilities Committee Meeting
  - September 11, 2012 Finance and Human Resources Committee Meeting

## X. Announcements

### Next Meetings:

- Education and Workforce Innovation Committee Meeting, Thursday, October 18, 2012 at 3:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Facilities Committee Meeting, Thursday, October 18, 2012 at 4:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Finance and Human Resources Committee Meeting, Thursday, October 18, 2012 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Regular Meeting of the Board of Trustees, Tuesday, October 30, 2012 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas

**Save the Date – October 4, 2012: The STC Valley Scholars *A Night with the Stars***

**Save the Date - October 4-5, 2012: 2012 Texas Higher Education Leadership Conference: *Continuous Improvement and Innovation in Higher Education***

**Save the Date: October 10-13, 2012: 2012 ACCT Leadership Congress in *Boston, Massachusetts***

The ACCT is holding its 43rd Annual Leadership Congress in Boston, MA. Several Trustees from South Texas College will attend, including Mr. Gary Gurwitz. Mr. Gurwitz is the recipient of the 2012 ACCT Western Regional Trustee Leadership Award and a nominee for the 2012 M. Dale Ensign Trustee Leadership Award.

## XI. Adjournment